



PRINCETON ALLIANCE CHURCH

Know God • Develop Community • Bring Hope

PAC Childcare Provider

The childcare providers at PAC serve as those who are able to offer childcare services during ministry related events. This role is a part-time, non-exempt position. The individual provides experience and expertise in the following areas:

Requirements

- A minimum age of 16.
- Legally authorized to work in the United States
- Able to sign our statement of faith.

Key Responsibilities

- Ensure safety of all children during the hour(s) they are scheduled.
- Coordinates scheduling of shifts with various ministry leaders.
- *Responsible for following all protocol listed in Childcare at PAC Policies and Guidelines.*

Communication/ Coordination

- Connect with PACKids Ministry Leader for any updates in policies or guidelines.
- Communicates with various Ministry Leaders and Ministry Coordinators for scheduling.

In addition to excellent communication and organizational skills, he or she possesses a/an:

- Vibrant personal relationship with Jesus
- Willingness to serve others in humility
- Track record for consistency and reliability
- Ability to "self-start" (i.e., recognize a need and initiate an appropriate response)
- Knack for resourceful problem solving
- Represents in full integrity the character of the church.

From our pool of childcare providers, our ministry coordinators find whoever is available for their childcare needs for ministry events or meetings. Our hiring process begins with an online application followed by an interview. The hired candidate's employment will be contingent upon their background check and federal verification of I-9 documents provided by the employee. PAC does not pay into state unemployment or state disability and is an "at will" employer under the laws of NJ. Benefits are not available for this part-time, temporary position.