



## Young Adults Ministry Leader

The Young Adults Ministry Leader (YAML) at Princeton Alliance Church (PAC) has responsibility over the Family Life Team's Young Adults Ministry. He/she has an assured calling to vocational pastoral ministry within the context of the local church. This role is for a leader who has already demonstrated a knack for leading others and himself/herself well. The YAML is passionate about developing leaders and possesses the ability to lead Spirit-filled worship services and meetings.

The primary role of the position is to lead weekly Wednesday night meetings called Immerse, lead Servant Leaders, oversee interns, and provide pastoral responsibilities. The Ministry Leader is a full-time, exempt position responsible for running and executing anything related to Young Adults. He/she will report to the Family Life Team Leader (FLTL).

### Requirements

- Holds a minimum of a Bachelor's Degree from a Christian university or pursuing a Masters-level theological education (Master's degree preferred)
- Licensed worker of the Christian & Missionary Alliance (C&MA) or will be licensed within 6 months of employment
- 2-3 years non-church work experience preferred
- Proven track record of working with young adults (college-aged and working professionals)
- Experience with developing leaders and volunteers
- Experience with preaching and leading groups (samples requested)
- Experience with administration and scheduling
- Demonstrated working knowledge of current cultural trends, firm biblical understanding, and social awareness

### Key Responsibilities in Young Adults

- Represent the heart, ethos, and thinking of the Family Life Team Leader (FLTL)
- Develop, lead and plan weekly Immerse gatherings to create a Spirit-led worship environment
- Lead Servant Leader meetings in the areas of worship, leadership development, and vision casting
- Develop a discipleship model to identify, train, and develop Servant Leaders
- Manage the Young Adults budget in the areas of expenses and actuals
- Provide pastoral care for young adults
- Responsible for 10-week Summer Internship Program for college students which includes onboarding and weekly development as well as coordination with intern managers
- Coordinate supervision and experience for college and graduate students seeking to complete their field education within our organization
- Maintain all admin-related tasks
- Plan and execute large-scale events in its entirety
- Continuously strategize and evaluate effectiveness of the YA ministry and leadership

- Contribute to the continuous improvements of our organization and the FLT
- Other duties as assigned

### **Communication/ Coordination**

- Communicate with the Family Life Team Leader regarding victories and challenges bi-weekly
- Consistently contribute to the regular Team Meetings and discussions
- Practice timely, complete, and confidential communication

### **Team Development**

- Be a team player with a positive attitude looking to improve the Team rather than criticize without constructive feedback or recommendation
- Attend team meetings every month for evaluation, vision casting, strategy alignment and team development
- Build genuine and effective relationships with staff, volunteers, and community
- Train other pastors in conducting weddings and funerals/memorial services
- Contribute to the continuous improvements of our organization and the FLT
- Meet bi-weekly with FLTL to discuss necessary changes, happenings, and plans for the ministry

### **Personal Development**

- Have a consistent pattern of Sabbath (intentional, worshipful time to recover away from work and connect with Jesus)
- Pursue professional development through a variety of resources such as publications, building relationships with others in similar ministries, and attending conferences/seminars
- Meet with the FLTL bi-weekly regarding personal development goals and ministry-related accountability
- Discharge all duties in keeping with a holistic, healthy, and balanced life

In addition to excellent communication and organizational skills, he or she possesses a/an:

- Vibrant personal relationship with Jesus
- Passion to champion the role of the local church
- Willingness to serve others in humility
- Commitment to professional and personal excellence
- Collaborative approach and a team mentality
- Ability to multitask and meet deadlines
- Creative spirit and a passion for innovation
- Track record for consistency and reliability
- Ability to “self-start” (i.e., recognize a need and initiate an appropriate response)
- Knack for resourceful problem solving

Along with his or her daily professional responsibilities, the Young Adults Ministry Leader participates in regular staff development activities such as staff prayer, staff meeting and staff retreats. The Young Adults Ministry Leader is (or will become) involved in a community group, a member of PAC (within six months of employment) and a regular attender of PAC Sunday services.